

Subject: CNCS Approves New York City Personnel Eligibility Tracking System (PETS) as an Alternate Source for National Service Criminal History Checks
 Date Sent: August 14, 2013



National Service Criminal History Check

CNCS Approves New York City Personnel Eligibility Tracking System (PETS) as an Alternate Source for National Service Criminal History Checks

Grantees may rely on clearances identified in and extracted from the New York City school’s Personnel Eligibility Tracking System known as PETS. PETS records and tracks fingerprint-based New York state-level criminal history information and nationwide FBI checks performed to clear personnel working or serving in New York City schools. To satisfy CNCS regulations on retaining check results, grantees must retain a dated printed image captured when using the PETS system reflecting the individual’s “Satisfactory” clearance summary result and the individual’s Fingerprint / DOE Record details where offenses found are identified. Example below:

The screenshot shows a web application window titled "Fingerprint / DOE Record". The top section displays personal information: Name: [REDACTED], SSN: [REDACTED]. Below this, it lists various records: DOE Status (UNSATISFACTORY), Fingerprint Result (UNSATISFACTORY), NEW YORK STATE Fprint Data Result (UNSATISFACTORY), FEDERAL Fprint Data Result (UNSATISFACTORY), Fprint History (UNSATISFACTORY), FBI (UNSATISFACTORY), and IN/OUT OF STATE (UNSATISFACTORY). A red arrow points from the "UNSATISFACTORY" result to a table below.

Name	FBI	DOE	Contact #	Agency	Program Title	Work Site	Fingerprint Result	Current Status	DOE Status
[REDACTED]			780011	Continental	Learning To Walk and Talk	Daycare Location	UNSATISFACTORY	Active	Eligible for Employment
[REDACTED]			800013	Continental	SES - NO CHILD LEFT BEHIND (NCLB)	Daycare Location	UNSATISFACTORY	Active	Eligible for Employment
[REDACTED]			780011	Continental	SES - NO CHILD LEFT BEHIND (NCLB)	Daycare Location	SATISFACTORY	Active	Eligible for Employment
[REDACTED]			780011	The American Association of Economic Educators	SES - NO CHILD LEFT BEHIND (NCLB)	Daycare Location	SATISFACTORY	Active	Eligible for Employment
[REDACTED]			780011	Center for Educational Services	Program Support Services	Daycare Location	SATISFACTORY	Active	Eligible for Employment
[REDACTED]			780011	Reading Excellence and Literacy Foundation	SES - NO CHILD LEFT BEHIND (NCLB)	Daycare Location	UNSATISFACTORY (DOE SYSTEM)	Active	Eligible for Employment
[REDACTED]			780011	Reading Excellence and Literacy Foundation	SES - NO CHILD LEFT BEHIND (NCLB)	Daycare Location	SATISFACTORY	Active	Eligible for Employment

Grantees interested in the PETS system will find [additional information here](#).

Office of Grants Management

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